



**Holy Savior Academy**  
The Middlebrook Deanery Catholic School

149 South Plainfield Avenue  
South Plainfield, NJ 07080  
info@holysavioracademy.com  
Tel: 908-822-5890  
Fax: 908-822-5891

## Student Chromebook Loan Agreement

Please acknowledge the following

Holy Savior Academy is committed to the integration of technology into student learning so that all students are prepared for the challenges presented in future academic and career endeavors.

Our students use a variety of digital resources and tools to facilitate learning through research, communication, collaboration, and innovation. In addition, many of our textbooks and classroom curriculum include digital components. Therefore, Chromebooks are provided for student use.

A Chromebook is a powerful technology device that transforms learning. The benefit of a Chromebook is that it can be personalized for each learner. Not only can it be a word processor, a camera, a camcorder, a musical instrument, or an internet browser, but it also provides access to a myriad of extensions that extend learning light years beyond a textbook's capabilities.

Stolen devices must be reported within 24 hours to the local police/sheriff. A copy of the police report is required to avoid replacement costs.

In the event a device is lost, stolen, or damaged, an Incident Report must be completed and submitted to the school. Any repair or maintenance needed on a student device must be completed through Holy Savior Academy. In no case should a parent/guardian arrange for repair on his/her own.

Holy Savior Academy provides students with access to district technology resources for educational purposes. Students must adhere to all HSA policies and guidelines to maintain that access.

- **Students will log into the School Chromebook using their school-issued Google account. The use of non-school gmail is not permitted on school devices.**
- Students should never share their account password with others.

As explained in the Student Handbook, in recognition of the advantages that come from being issued a Chromebook and the considerable expense to HSA in funding the Chromebook program, the student and student's parent/guardian acknowledge that they must bear some risk for the possibility that the Chromebook may be damaged, lost, or stolen.

### **Damaged Equipment, Accidental Damage vs. Negligence/Intentional Damage**

Accidents do happen. There is a difference, however, between an accident and negligence or intentional damage. The price that the HSA paid for the Chromebook includes: the Chromebook, and charger. After investigation by school administration, if the Chromebook is deemed to be intentionally or negligently damaged by the student, the student may be subject to discipline and/or the cost of repair or replacement.

- Screen Replacement - \$60.00
- Keyboard Replacement - \$35.00
- Chromebook Replacement - \$300.00
- Power Cord - \$35.00



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## Consequences

The privilege of having a computer comes with a new set of responsibilities and new consequences. Violations of this Chromebook Policy may have consequences, including but not limited to:

- Notification to parents/guardians;
- Suspension of network, technology, or Chromebook privileges;
- Complete loss of Chromebook;
- Detention or suspension from school and school-related activities; and/or
- Legal action and/or prosecution.

I have read, understand, and agree to abide by the terms and conditions of the HSA Chromebook Loan Agreement and all associated policies it references. School administrators reserve the right to examine, use, and disclose any data found on the HSA networks in order to further the health, safety, discipline or security of any student or other person or to protect property. I understand that I may face disciplinary action if I do not abide by the policies set forth.

## Student:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature:

## Parent/Guardian:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: